Common Personal Data Sheet(PDS) for Scientist & Officer’s of BFRI

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl.** | **Field Name** | | | **English** | | | | **বাংলা** | | | **Remarks** |
| 01 | Employee ID: | | |  | | | | | | |  |
| 02 | Employee Type: | | |  | | | | | | | Like Scientist, Officer etc. |
| 03 | HQ/Station/Sub-Station Name: | | |  | | | | | | |  |
| 04 | National ID: | | |  | | | | | | |  |
| 05 | Name: | | |  | | | |  | | |  |
| 06 | Father’s Name: | | |  | | | |  | | |  |
| 07 | Mother’s Name: | | |  | | | |  | | |  |
| 08 | Date of Birth: | | |  | | | |  | | |  |
| 09 | Sex: | | |  | | | | | | |  |
| 10 | Marital Status: | | |  | | | | | | |  |
| 11 | Religion: | | |  | | | | | | |  |
| 12 | Home District: | | |  | | | |  | | |  |
| 13 | Freedom Fighter? | | | Yes | | | | No | | | Please Tick |
| 14 | **Child of Freedom Fighter?** | | | Yes | | | | No | | | Please Tick |
| 15 | Present Designation: | | |  | | | | | | |  |
| 16 | Present Grade: | | |  | | | | | | |  |
| 17 | Grade Date: | | |  | | | | | | |  |
| 18 | Present Organization: | | |  | | | | | | |  |
| 19 | Joining Date: | | |  | | | | | | |  |
| 20 | Retirement Date | | |  | | | | | | |  |
| 21 | Basic Salary: | | |  | | | | | | |  |
| 22 | Job Description: | | |  | | | | | | | If need use extra page |
| 23 | Field of Specialization: | | |  | | | | | | | If need use extra page |
| 24 | First Public Organization: | | |  | | | | | | |  |
| 25 | First Public Organization  Joining Date: | | |  | | | | | | |  |
| 26 | Permanent address | | | House No: |  | | |  | | |  |
| Road No: |  | | |  | | |
| Village: |  | | |  | | |
| P. Office: |  | | |  | | |
| P. Station: |  | | |  | | |
| District: |  | | |  | | |
| Telephone |  | | |  | | |
| Mobile No: |  | | |  | | |
| 27 | Present Address | | | House No: |  | | |  | | |  |
| Road No: |  | | |  | | |
| Village: |  | | |  | | |
| P. Office: |  | | |  | | |
| P. Station: |  | | |  | | |
| District: |  | | |  | | |
| Telephone: |  | | |  | | |
| Mobile No: |  | | |  | | |
| E-mail Ad: | | | | | | |
| Web site: | | | | | | |
| 28 | Fax No. | | |  | | | | | | |  |
| 29 | Blood Group | | |  | | | | | | |  |
| 30 | Passport No. | | |  | | | | | | |  |
| 31 | Photo(PP size) | | | | | | | | | | Attached with PDS |
| 32 | Spouse Information: | | | Spouse Name: | |  | |  | | |  |
| Occupation: | |  | |  | | |
| Designation: | |  | |  | | |
| Organization/  Location: | |  | |  | | |
| Home District: | |  | |  | | |
| 33 | Children Information: | | | Child1 Name: | |  | | Child2 Name: |  | | If need use extra page |
| DOB: | |  | | DOB: |  | |  |
| Gender: | |  | | Gender: |  | |
| 34 | **Educational Background** | | | | | | | | | | If need use extra page |
|  | Exam Name: |  | | | | | | | | |  |
| Passing Year |  | | | | | | | | |
| Institute Name: |  | | | | | | | | |
| Subject: |  | | | | | | | | |
| Result: |  | | | | | | | | |
| CGPA/GPA/ Division/Class: |  | | | | | | | | |
| Distinction: |  | | | | | | | | |
| 35 | **Language Proficiency** | | | | | | | | | | If need use extra page |
|  | Language Name | Bangla | | | | | | English | | |  |
| Reading |  | | | | | |  | | |
| Writing |  | | | | | |  | | |
| Speaking |  | | | | | |  | | |
| 36 | **Training** | | | | | | | | | | If need use extra page |
|  | Purpose | |  | | | | | | | |  |
| Title | | Institute/  Location/Venue  Country  Sponsoring Agency  Period from  Period to  Grade  Position  Remarks | | | | | | | |
| Institute/  Location/Venue | |  | | | | | | | |
| Country | |  | | | | | | | |
| Sponsoring Agency | |  | | | | | | | |
| Period from | |  | | | | | | | |
| Period to | |  | | | | | | | |
| Grade | |  | | | | | | | |
| Position | |  | | | | | | | |
| Remarks | |  | | | | | | | |
| 37 | **Foreign Travel** | | | | | | | | | | If need use extra page |
|  | Country | |  | | | | | | | |  |
| Purpose | |  | | | | | | | |
| Sponsor | |  | | | | | | | |
| Period from | |  | | | | | | | |
| Period to | |  | | | | | | | |
| 38 | **Posting Records** | | | | | | | | | | If need use extra page |
|  | Post/Designation: | |  | | | | | | | |  |
| Rank: | |  | | | | | | | |
| Posting Type: | |  | | | | | | | |
| Organization: | |  | | | | | | | |
| Wing/Division/  Unit: | |  | | | | | | | |
| Posting Location: | |  | | | | | | | |
| Country: | |  | | | | | | | |
| From: | |  | | | | | | | |
| To: | |  | | | | | | | |
| 39 | **Promotion/Job Particulars** | | | | | | | | | | If need use extra page |
|  | Position/Designation | |  | | | | | | | |  |
| Promotion Date: | |  | | | | | | | |  |
| GO Date: | |  | | | | | | | |  |
| Promotion Nature: | |  | | | | | | | |  |
| Rank: | |  | | | | | | | |  |
| 40 | **Leave Information** | | | | | | | | | | If need use extra page |
|  | Leave Type: | |  | | | | | | | |  |
| From: | |  | | | | | | | |
| To: | |  | | | | | | | |
| Duration: | |  | | | | | | | |
| 41 | **Disciplinary Actions/Criminal Prosecution** | | | | | | | | | | If need use extra page |
|  | Category: | |  | | | | | | | |  |
| Description: | |  | | | | | | | |
| Present Status: | |  | | | | | | | |
| Judgement: | |  | | | | | | | |
| Final Judgement: | |  | | | | | | | |
| Remarks: | |  | | | | | | | |
| 42 | **Publications** | | | | | | | | | | If need use extra page |
|  | Type of Publication: | |  | | | | | | | |  |
| Total: | |  | | | | | | | |
| National: | |  | | | | | | | |
| International: | |  | | | | | | | |
| Author: | |  | | | | | | | |
| Co-Author | |  | | | | | | | |
| 43 | **Experiences** | | | | | | | | | | If need use extra page |
|  | Type of Experience: | |  | | | | | | | |  |
| No. of Programs Developed: | |  | | | | | | | |
| No. of Programs Executed: | |  | | | | | | | |
| No. of Projects Developed: | |  | | | | | | | |
| No. of Projects Executed: | |  | | | | | | | |
| Remarks: | |  | | | | | | | |
| 44 | **Research Achievements** | | | | | | | | | |  |
|  | No. of Technology Developed: |  | | | | | | | | |  |
| No. of Technology Disseminated: |  | | | | | | | | |
| No. of Patents Registered: |  | | | | | | | | |
| No. of Patents Disseminated: |  | | | | | | | | |
| Remarks |  | | | | | | | | |
| 45 | **Awards/Affiliations:** | | | | | | | | | | If need use extra page |
|  | Academic/  Research Awards: | |  | | | | | | | |  |
| 46 | **Membership of Professional Societies** | | | | | | | | | | If need use extra page |
|  | Professional Society Name: | |  | | | | | | | | Like Fellow, Member, Associate Member etc. |
| Membership No. | |  | | | | | | | |  |
| Membership Status: | |  | | | | | | | |  |
| 47 | Maternity Leave | | From | | | | To | | | Duration |  |
|  | | | |  | | |  |
| 48 | Recreation Leave | | From | | | | To | | | Duration |  |
|  | | | |  | | |  |
| **Note: For any clarification please contact with cell phone no: *01813226766*, e-mail address: *teknilpan@gmail.com***  **Soft Copy of PDS available in BFRI website: *www.fri.gov.bd* and download from this link: *www.fri.gov.bd/site/notices*** | | | | | | | | | | | |